

Centred around you

Apprenticeship in Procurement and Supply



CIPS Study Centre offers the full package as a training provider for Apprenticeships in Procurement and Supply. We will provide mentoring training for line managers, one-to-ones for apprentices, revision sessions, dedicated programme managers, and more - all designed to get the best results from your apprentices.



Training
Provided
nationwide
basis



Trained by
experts in
Procurement
and supply



A blend of
face-to-face
and online
support

CIPS, apprenticeships *centred* around you

CIPS Study Centre can provide training for apprenticeships in procurement and supply on a nationwide basis.

Why employ apprentices?

Since April 2017, employers in England with a wage bill of over £3m a year have had to pay into an apprenticeship levy. The funds that your organisation puts into the levy can only be used to train and assess apprentices. So companies can use the new funding to bring through fresh talent into specific roles or to develop existing staff.

What is in the package?

The Commercial Procurement and Supply Apprenticeship scheme will include the level 4 CIPS Diploma in Procurement and Supply as well as a module on Category Management from the CIPS Advanced Diploma in Procurement and Supply.

The package we offer includes: two days tuition per module (for each of the six modules), one day of revision per module, six face-to-face meetings with the tutor, books and e-learning to accompany each module, exam fees and the cost of submitting the apprentice's final assessment. In addition, a programme manager will support the apprentices throughout the programme, and we will provide mentoring training to a senior individual from the apprentice's employer so they can also support the apprentices.

Modules

- Scope and Influence of Procurement and Supply
- Defining Business Need
- Commercial Negotiation
- Ethical and Responsible Sourcing
- Whole Life Asset Management
- Procurement and Supply in Practice
- Commercial Contracting
- Supplier Relationships
- Category Management



Students
per year...



Examinations
a year



Apprentices on each
programme

Benefits at a glance

- **Apprentices will gain the Level 4 CIPS Diploma in Procurement and Supply**
- **A programme manager will support the apprentices throughout the programme**
- **Training and one-to-ones will take place at a convenient location**
- **Books and e-learning to accompany each module**
- **Costs could be fully covered by the apprenticeship levy**
- **Complete package includes revision sessions, exam fees and mentoring.**

How and where?

We will run programmes for up to 16 apprentices at a time, either from a single organisation or from more than one. If the whole group is from a single organisation, training and one-to-ones will take place on site, otherwise it will be arranged in consultation with the various parties. The programme will usually take 12 – 18 months to complete but could take up to 24 months. Apprentices must be aged over 18, have GCSEs in Maths and English at grade C or above, and not have studied procurement at level 4 before.

What next?

Contact us at
corporate.solutions@cips.org
for more information or visit our
website: www.cips.org/cips-for-business/recruit/

Why CIPS Corporate Study Centre?

With over 1,000 students sitting 5,000 exams per year CIPS Study Centre is one of the largest providers of CIPS qualifications, and we have been awarded Centre of Excellence status in recognition of our quality, student care and results. Work with us and know that your apprentices are being trained by experts in procurement and supply.

We will provide a complete package of training, revision, course books, exams fees, e-learning, mentoring and one-to-ones with tutors, all designed to get the best results from the apprentices. We will use our network of tutors, all experienced procurement professionals, to deliver a blend of face-to-face and online support. Training will be delivered at your site or at an alternative convenient location.

**“Work with us
and know that your
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in procurement
and supply”**

About CIPS, the Chartered Institute of Procurement & Supply

The professional body

CIPS, a not-for-profit organisation that exists for the public good, is the voice of the profession, promoting and developing high standards of skill, ability and integrity among procurement and supply chain professionals.

Quality guaranteed

Our qualifications are recognised by OFQUAL in England and regulators in various countries, demonstrating that they meet specific quality standards.

The Global Standard

CIPS Global Standard in Procurement and Supply, which is freely available, sets the benchmark for what good looks like in the profession.

A commercial organisation

CIPS helps governments, development agencies, and businesses around the world to excel in procurement and supply, supporting them to improve and deliver results and raise standards.

A global community

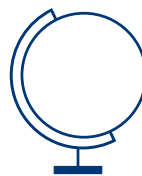
We are the world's largest professional body dedicated to procurement and supply with a global community of over 200,000 professionals in over 150 countries, and offices in Africa, Asia, Australia, the Middle East, Europe and USA.



Global Standard
freely available



Global network
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